

## Physical Environment Committee Minutes

April 15, 2014  
8:00am – 9:00am  
Lincoln Building Conference Room

MEETING CALLED BY	Ted Curtis & Harvey Sterns – Co-Conveners
TYPE OF MEETING	University Council Committee Meeting
FACILITATORS	Ted Curtis & Harvey Sterns – Co-Conveners
NOTES SUBMITTED BY:	Shelly Keller
ABSENT	Elizabeth Reilly USG – Vacant Position
ATTENDEES	Ted Curtis – Co-Convener Garrett Dowd Mark Dvorak Ann Hassenpflug – Vice Chair Julie Hykes Shelly Keller - Secretary Chuck Kunsman Denise Montanari Ralph Morrone Harvey Sterns – Co-Convener Shawn Stevens William Thelin
INVITED GUESTS	Ralph Morrone Phyllis O'Connor

Agenda topics

### MINUTE APPROVAL

DISCUSSION	Approval of the 3/11/14 minutes was requested.
CONCLUSIONS	Julie made a motion to approve the minutes and Bill seconded the motion all members in attendance were in favor.

## MEETING ITEMS

### General Discussion

Possible Consolidation of Bierce Library and the Science & Technology Library -

- Phyllis O'Connor, Dean, University Libraries, was in attendance to present her consolidation recommendation – See ATTACHMENT Library Consolidation 4-15-14.
- Phyllis provided a summary on which she is seeking feedback. Bierce Library's facade expansion is part of the plan.
- The biggest drawback to this plan is the usage of the student study space. The engineering students like a different type of group study and while they may not use the library, they do use the study space in ASEC. There are 2203 available study seats at Bierce Library and 426 study seats available at the Science and Technology Library.
- Phyllis also noted that it costs about half a million dollars to staff the Science and Technologies Library annually.
- One of the committee members noted that the AAUP was sent a consolidation survey for the libraries. Phyllis noted it did not come from the Libraries and she was aware of the surveys out on campus.
- Harvey asked if consolidating these libraries would influence any National Accreditations and Phyllis responded that none require that Engineering has its own space. Access to materials and accreditation would not be affected.
- Phyllis added that there is a petition out there on change.org regarding the possible loss of the study space. Denise added that her daughter is in the College of Engineering and students are very worried and upset about potentially losing that space.
- Bill made a motion for the committee to discuss the proposed consolidation and review the data, responses and information on change.org and Denise seconded the motion. All in attendance were in favor.

John Heisman Statue -

- Ted Curtis gave a power point presentation for the proposal of a John Heisman Statue – See ATTACHMENT Heisman Statue 4-15-14.
- Bill made a motion to move forward with presenting plans for the statue. Denise seconded the motion and all in attendance were in favor.

Faculty Survey -

- See ATTACHMENT - Faculty Room Survey 4-15-14.
- Ralph gave a brief overview of the survey that he and Harvey created and explained what they were hoping to gain from the results. Classroom utilization, appearance, and functionality are key items –to be evaluated with feedback.
- Every question would have a place for an explanation. Harvey suggested, if the committee thought this would be viable, then we should send the survey to every faculty member.
- Ann stated concerns on faculty members taking the time to complete this for each room in which they teach.
- There was concern over asking the occupancy of the room. Ted and Ralph advised they should have that data. It was agreed upon to delete that question.
- It was agreed upon to edit the survey with the items mentioned above via Shelly's motion. Bill seconded the motion and with no further discussion all in attendance were in favor.

With time running short and Ralph having to leave the meeting to attend the Budget Forum, Shelly advised we will move the discussion of Performance Contracting to the May meeting.

Shawn made a motion to adjourn the meeting and Mark seconded the motion. All in attendance were in favor

### Next Meetings:

- May 13, 2014 - **8:15am** (note time change)
- June 17, 2014 - **8:15am** (note time change)
- July 8, 2014 - **8:15am** (note time change)